



# A-DAY EVENT COMMITTEE



## 2023 Pavilion Reservation Form

Community Pavilion @ Stone Park

[jimjr27@outlook.com](mailto:jimjr27@outlook.com)

Name: \_\_\_\_\_  
PRINT NAME CLEARLY

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Start time: \_\_\_\_\_ Finish Time: \_\_\_\_\_  
(Please be sure to include your set up and clean up time. **Event must end by 6pm**)

Group Size: \_\_\_\_\_ Email: \_\_\_\_\_  
PRINT CLEARLY

Event Description: \_\_\_\_\_

THE TOWN OF ASHLAND DOES NOT PERMIT OPEN FIRES USING CHARCOAL, GAS GRILLS ARE ALLOWED BY A PERMIT THROUGH THE ASHLAND FIRE DEPARTMENT @ 508 881 2323.

Fees: <b>Residents/ Local Businesses</b>	<b>Non-Residents/ Out of Town Businesses</b>
**** Town Non- Profits / Schools	1-3 hours: \$50.00 (flat rate) + Admin fee: \$25.00
Fee Admin Fee	

**1-3 hours \$ 25.00 rate + 25.00 Residents/ Local Businesses \*\* TOTAL 50.00**

**1-3 hours \$ 35.00 rate + 25.00 Out of Town Residents/ Businesses \*\* TOTAL 60.00**

\*\* A \$25.00 Administrative fee will be added to your fee guaranteeing the time and date of your event and ensuring the Pavilion will be clean & neat upon your arrival. Cancellation of your event must be **within 48 hours** prior to your event date to obtain half of your fee. Should you decide to cancel your event due to inclement weather on the event date, your fee will not be refunded.

\*\*\*\* **Additional hours can be obtained at an additional fee of \$25.00 per hour. \*\*\***

**We agree to leave the Pavilion and the area around the Pavilion clean and in good order. Please take your trash with you upon leaving!! THE USE OF SILLY STRING, INFLATABLES & DRIVEWAY CHALK IS PROHIBITED DURING ANY EVENT AT THE PAVILION Failing to follow these new rules will prevent you from using the Pavilion for future events.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

A-Day use: Date Received: \_\_\_\_\_ APPROVED :\_\_ DENIED :\_\_  
Final Payment: \$ \_\_\_\_\_

Mail check payable to: **Ashland Day Event Com. / Mail your completed form & check to: A-Day Event Committee c/o Joseph Magnani Jr. 2 Harper Lane Ashland, Ma. 01721**